



AN GRÚPA AERFORT NA Sionainne
THE Shannon AIRPORT GROUP

JOB VACANCY



PROJECT MANAGER – CONSTRUCTION/SUSTAINABILITY THE SHANNON AIRPORT GROUP



Role Purpose

The Shannon Airport Group is a commercial semi-state company. We provide air transport and aviation services at Shannon Airport and its environs while also supporting the growing aviation cluster in the region. In addition, The Shannon Airport Group owns and manages a large commercial property portfolio of office blocks and a range of industrial, advanced manufacturing and aviation facilities in the region.

Reporting to the Head of Engineering in our Property company, the role will be responsible for Project Management and implementation of multiple property development projects from concept stage to handover. The role will work closely with the Group Sustainability Team.



Key Areas of Responsibility

The delivery of selected elements of the company's capital investment programme in full compliance with policies and procedures which include:

CONSTRUCTION:

- Managing the external tender process for both small and large capital works projects.
- Reporting weekly on project progress and attending weekly review meetings.
- Preparing detailed briefing / project scope documentation to procure design team consultants.
- Liaison on forward planning matters; manage projects from concept stage to Planning approval.
- Provide technical support relating to Capital Investment construction projects.
- Overseeing feasibility studies and advising on evaluating and preparing property business plans.
- Evaluation of client requirements and advising on cost efficient solutions for investment projects.
- Liaison with various utility suppliers and Government Agencies to cultivate strong working relationships.



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- Preparing recommendations and reports on Capital investment proposals to the Executive Management Team.
- Liaison with design teams on Cost Checking and analysis pre contract award.
- Effective management of tracking and reporting, throughout the construction stage of a project.
- Advising on cost implications and variations.
- Adhering to public procurement guidelines, ensuring compliance and competitive procedures are followed.
- Developing presentation material and collateral to support marketing strategies.

SUSTAINABILITY:

- Working closely with our Group Sustainability Team to integrate new sustainability initiatives into operations.
- Responsible for carbon and sustainability data collection for the property business within the Group.
- Identifying opportunities to achieve and accelerate our corporate sustainability goals.
- Assisting in benchmarking best practice at other peer organisations and tracking climate and sustainability regulations, trends, risk and opportunities for the property development sector.



Qualifications, Skills and Experience

The candidate should have

- A third level degree in Civil Engineering /Quantity Surveying /Project Management or Architecture.
- Minimum 7+ years post graduate experience in a similar type role, with a demonstrable record of taking construction projects from inception through to delivery.
- Excellent knowledge of current construction industry and technical developments.
- Strong working knowledge of administrating Public Procurement Projects.
- Experience in Sustainability Projects would be an advantage.
- Candidates must be proficient in Microsoft Word/Excel/Power point.
- Experience in AutoCAD / Project Manager / Presentation Software an advantage.
- Possess a high level of drive and energy and the ability to make things happen.

Applications in the form of a cover letter and current CV (MS Word or pdf) should be sent to: recruitment@snnairportgroup.ie not later than 12 noon on Friday 27th January 2023.